

Minutes of Capital Budget Subcommittee Meeting

November 30, 2016

The meeting was called to order at 7:00 PM.

Members: Councilors Judith Pond Pfeffer, Robert Dellorco, Glenn Jones, Deborah Pellegri

Also in attendance: Town Administrator Jeffrey Nutting and Deputy Administrator Jamie Hellen

The Town Administrator requested the committee's support for \$60,000 to design the replace of two turf fields.

He told the committee that staff and representatives from the Recreation Advisory Committee met with an engineer that suggested we not use crumb rubber infill. While there was no proof of medical issues, it was better to go with a different product.

The cost of the two fields is estimated at about \$1,300,000 and would be done next June/July.

Motion by Robert Dellorco, Second by Glenn Jones to recommend \$60,000. Vote 4-0

The Deputy Town Administrator requested \$45,000 to move the Town off of first-class and to Gmail. The school has already made the transition, and this would include the entire Town. We would also set up Gmail accounts of the Council to help with any public records issue.

Moved by Glenn Jones Second by Judith Pond Pfeffer to recommend \$45,000 Vote 4-0

The Deputy Town Administrator made a request for \$435,000 for epermitting in the Town Clerk's office.

The new software will allow online applications and process a wide variety of public requests, dog licenses, marriage licenses, etc. The cost to maintain the software will be paid by an increase in fees.

If this is successful, we will request it be expanded to other departments in the future.

Motion by Glenn Jones Second by Deborah Pellegri for \$35,000 Vote 4-0

Motion to adjourn by Glenn Jones Second by Deborah Pellegri Vote 4-0

Meeting adjourned at 7:25 PM.

Submitted by: Town Administrator Jeffrey Nutting